



Simplified Parliamentary Guide for LOCAL LEGISLATIVE BODIES

How to Handle Sessions and Meetings the Fast and Easy Way!

Tuesday to Friday, August 30, 31 & September 1, 2, 2022 * 9:00am to 12:00nn via **zoom**

The Local Government Code of 1991, section 50 (b)(4) states that:

"The rules of procedure shall provide for the parliamentary procedures which include the conduct of members during sessions."

Understanding Robert's Rules of Order aligned with the LGUs specific internal rules of procedures is essential for you to actively participate in deliberations and policy-making to craft meaningful ordinances and resolutions. A skillful use of the tools and techniques you will gain from this pioneering program will make you a very effective legislator, debater, and leader.

This special training is to equip all elected local government officials, officers, members of local legislative bodies and its committees with the right skills necessary for the efficient and orderly conduct of sessions and meetings.

The budget to enroll in this program can be sourced from the LGU's Personnel Development fund or the Office of the Sanggunian's fund for training and seminars.

Course Directors & Lecturers:

DR. SOC ANTHONY MA. DEL ROSARIO, MPA, D.E., PDBA, D'Tech is the author of the book, *How to Handle Sessions and Meetings Fast and Easy* which was published in 2021. He will share his best practices based on his experiences as administrator of CDA, OIC governor of Misamis Oriental, Sanggunian member in Panlalawigan, Bayan, and Barangay as well as having studied various legislative bodies and cooperative organizations in Austria, Belgium, Paris, Spain, Rome, Vietnam, Cambodia and many other countries.

He is an educator whose passion is teaching parliamentary rules to LGU officials and cooperatives. He is founder, Chairman and CEO of the Asian Business Cabletow Cooperative Academy.

DEAN JOHN VIRGIL M. SANTOS, LL.M PHD

Dean, Regis Marie College
Author, Parliamentary Procedure for Highly Effective Corporate Meetings
Author, Pointers on Barangay Governance

Who Should Attend:

- Local Chief Executives
- Vice Governors and Vice Mayors
- LGU Administrators
- LGU Committee Members
- Sanggunian Secretaries

A must for Members of:

- Sangguniang Panlalawigan
- Sangguniang Panglungsod
- Sangguniang Bayan
- Sangguniang Barangay
- Sangguniang Kabataan
- Anyone interested in the topic

LIMITED SLOTS ONLY
PRE-REGISTRATION REQUIRED

***Introductory price is P 9,880 inclusive of an e-certificate, book and a printed learning material**

***Optional:** Add P450 for a printed copy of a certificate of completion inclusive of delivery charge

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