



## BEST PRACTICES GUIDE TO

# PREPARE NEW BID FORMS AND TEMPLATES FOR CONSULTING SERVICES

Tuesday, October 25, 2022 \* 1:30PM TO 4:45PM via **Zoom**

Effective October 6, 2020, all government entities and prospective bidders - while still using the Philippine Bidding Documents 5<sup>th</sup> Edition for Consulting -- must use the New Required Bid Forms and Templates issued through GPPB Circ. No. 04-2020. New documents, new rules!

This 3.5-hour online training program aims to enhance the skills of participants in the preparation and use of the PBD 5<sup>th</sup> Edition for Consulting Services and the New Required Bid Forms and Templates. This is designed to help the procuring entities adequately prepare a set of bidding documents that will be responsive to the needs of the end users and to allow the prospective bidders prepare bids that will be responsive to all the requirements for the procurement thereby increasing their chances of winning the bid for government projects.

Failure to successfully conclude procurement of services are normally due to faulty crafting of the requirements in the bidding documents and the disqualification of bidders are attributable to inability to align their bidding documents to the procurement guidelines. We'll walk you through the documentation to align your bidding documents with the 2016 Revised IRR of RA 9184. Enroll in these training programs to ensure your success!

**Course Director & Lecturer:** **ATTY. ZOILO L. ANDIN, JR.** - He is a practitioner, lecturer, consultant, and adviser to many national and local government agencies, private companies, and law firms on procurement law. His expertise in public procurements was honed by his former government positions:

- President and Chief Operations Officer, NORTHRAIL Corporation
- Deputy Administrator, Metropolitan Waterworks and Sewerage System
- Executive Director of the National Solid Waste Management Commission and the Pasig River Rehabilitation Commission

After leaving government service, he earned his Public Procurement Specialist Certification from the Government Procurement Policy Board (GPPB) and National Engineering Center of the University of the Philippines (UP-NEC) and has since become a regular lecturer on Government Procurements for the MCLE Programs of the UP College of Law and the Ateneo School of Law.

### Who Should Attend:

- LCEs & Heads of Procuring Entities
- BAC of National Gov't Agencies
- BAC of Local Gov't. Units (LGUs)
- BAC of GOCCs
- BAC of Congress & Judiciary
- Suppliers
- Contractors
- Consultants
- Those who want to participate in bidding for government projects

**LIMITED SLOTS ONLY**  
**PRE-REGISTRATION REQUIRED**

**\*Training investment inclusive of an e-certificate and a printed learning material**

- **P 2,980** (when you register and pay on or before September 25)
- **P 3,880** (when you register and pay after September 25)

**\*Optional:** Add P450 for a printed copy of a certificate of attendance inclusive of delivery charge

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