Training Description

Republic Act 10173, known as the Data Privacy Act of 2012 has obligated business enterprises, national government agencies, Government-Owned and Controlled Corporations, and Local Government Units to protect the data privacy right of every citizen; to apply the data privacy principles in data processing; to enforce the lawful criteria to handle personal information; and to adapt control measures that assure the confidentiality, integrity and availability of information.

The Personal Information Controllers (all those who set the policies), Personal Information Processors (all those who collect, process and file information), and Data Protection Officers are required to demonstrate their clear, specific and doable understanding of the accountability and responsibility through a documented manual of managing the control objectives of data privacy and information security. This comprehensive training will focus on the creation of the data privacy and information security management system and manual in compliance to the requirement of the National Privacy Commission. The covered topics are the following:

1. Governance of data privacy compliance and information security
2. Maintenance of personal data registry and visible inventory of information assets
3. Development, implementation, and monitoring of privacy and security policy
4. Conduct of privacy impact assessment and risk remediation planning
5. Implementation and activity recording of data privacy rights processes that make the Data Subject exercise the rights to be informed, to give consent, to have access, to correct, to block, to erase, to complain, to require data portability.
6. Design, develop, and operate a data processing system that applies the data privacy principles, lawful criteria, limiting condition, and security measures as defined by published rules and standards.
8. Provide single point of contact for inquiries, complaint, and assistance.
9. The data privacy and security management system demonstrate the ability of the personal information controller and processor to lead, direct, and control the delivery and support of the control objectives of data privacy and security protection

The whole-of-the-enterprise have to agree and communicate the compliance governance, success factors, results indicators, adopted policy, prescribed activities, established methodology, and the identified risks of non-compliance. The established data privacy and security management system determines, describes, documents and demonstrate the capability that must be acquired and implemented in order to deliver and support the control objectives of what to achieve, prevent, maintain and eliminate.
Day 1: Security and Privacy Management Framework, System and Methodology

Learning Objectives:

1. Establish the organization-wide-agreement on the statutory goals and regulatory objectives of data privacy implementation.
2. Identify the role, accountability and responsibility in the implementation of R.A. 10173
3. Identify and assess the organization’s capability to manage data privacy and security
4. Adopt the published rules and common standards to design, develop, operate and improve the organization’s privacy and security management system and manual

Learning Topics:

1. R.A. 10173 Statutory Goals and Regulatory Objectives
2. Data Privacy Implementation Role, Accountability and Responsibility
3. Data Privacy Management System Key Result Areas and Performance Indicators
5. Implementation Standards of Privacy Management System and Manual

Day 2: Breach Management, Security Operation Center, Incident Response Team

Learning Objectives:

1. Adopt the published regulatory procedures in the identification, analysis, control, response and report of security and privacy breach.
2. Utilize the known practice standards in security incident management and business continuity.
3. Plan and design the Security Operation Center to deliver and support the cyber security function of identification, protection, detection, response, recovery, investigation, and continuity.
4. Fill up to adopt the NPC Privacy Management Manual Template

Learning Topics:

2. Security Operation Center Requirements
3. NPC Privacy Management Program Manual Template

Aiza Cuenca - Program Leader
Center for Global Best Practices
Manila line: (+63 2) 8556-8968
Telefax: (+63 2) 8842-7148 or 59
Email: aiza.cgbp@yahoo.com
Website: www.cgbp.org