



Best Practices in Crafting HR POLICIES AND CONTRACTS

Preventing People Problems, Solving Legal Issues & Aligning Your HR Documents with Labor Laws

FRIDAY, 24 AUGUST 2018 * MANILA MARRIOTT HOTEL, PASAY CITY, PHILIPPINES * 9:00AM TO 5:00PM

Defective employment contracts and unlawful HR policies can get you into trouble and can cost you unnecessary compensation expenses. And you will not know this until years later when you get a complaint from DOLE or get sued by your employee for unfair labor practices.

Attend this one-day solutions-oriented program that will provide business owners, HR practitioners, legal counsels and laymen the right way to craft a working HR policy and employment contract complete with special clauses that you must incorporate in your contract that is practical and aligned with existing Philippine labor laws. Yes! You can save a lot on legal and consulting fees by learning all of these for a trouble-free working environment.

We will feature latest Supreme Court rulings on employment, valuable advice, HR best practices and many more!

LIMITED SEATS ONLY
PRE-REGISTRATION REQUIRED

Training Investment is P9,980 inclusive of Meals, Resource Kit, and Certificate of Attendance

Avail of the 5% Group Discount for attendees of 3 or more and 10% Early Bird discount when you enroll and prepay before July 24, 2018

Contact Person: Camille Jonas
Telephone (+632) 556-8968 or 69
Telefax (+632) 842-7148 or 59
Email camille.cgbp@yahoo.com
Check www.cgbp.org

Course Director & Lecturer: Atty. Elvin B. Villanueva – is a specialist in and practitioner of labor and tax laws. He has written 24 other best-selling books namely: Guide on Employee Compensation and Benefits Vol. 1 & 2; Guide to Valid Dismissal of Employees; Guide on Wage Order & Minimum Wage; Valid Job Contracting and Subcontracting, Gabay sa mga Karapatan ng mga OFWs; HR Forms, Notices & Contracts Vol. 1 & 2; Employee Transfer & Demotion; Leave Benefits; and How to Pass the Bar Examination. His advocacy is to help companies and employees solve their HR issues.

Who Should Attend:

- ✓ Business Owners
- ✓ Board Directors
- ✓ HR Practitioners & Managers
- ✓ Lawyers
- ✓ Trade Union Representatives
- ✓ Business Consultants
- ✓ Those in non-profit organization