



CENTER FOR
GLOBAL BEST PRACTICES

presents

Best Practices in Crafting HR POLICIES AND CONTRACTS

Preventing People Problems, Solving Legal Issues & Aligning Your HR Documents with Labor Laws

FRIDAY, 24 AUGUST 2018 * MANILA MARRIOTT HOTEL, PASAY CITY, PHILIPPINES * 9:00AM TO 5:00PM

Defective employment contracts and unlawful HR policies can get you into trouble and can cost you unnecessary compensation expenses. And you will not know this until years later when you get a complaint from DOLE or get sued by your employee for unfair labor practices.

Attend this one-day solutions-oriented training that will provide business owners, HR practitioners, legal counsels and laymen the right way to craft a working HR policy and employment contract complete with special clauses that you must incorporate in your contract that is practical and aligned with existing Philippine labor laws. Yes! You can save a lot on legal and consulting fees by learning all of these for a trouble-free working environment.

We will feature latest Supreme Court rulings on employment, valuable advice, HR best practices and many more!

Course Director & Lecturer:

Atty. Elvin B. Villanueva – is a specialist in and practitioner of labor and tax laws. He has written 16 best-selling books namely: Guide to Valid Dismissal of Employees, Guide on Employee Compensation and Benefits Vol. 1 & 2, Guide on Wage Order and Minimum Wage, Batas Kasambahay, Gabay sa Karapatan ng OFWs, Guide on Employee Transfer and Demotion, Human Resource Forms, Notices and Contracts Vol. 1 & 2, Guide to Valid Job Contracting & Subcontracting, How to Design and Formulate Company Code of Discipline, Employee Leave Benefits, Tax Solutions on Employee Compensation and Benefits, Real Estate Practice in the Philippines, Digest of Critical Decisions of the Supreme Court on Labor Cases (2015-2018 cases) and The Labor Code of the Philippines 2018 Edition. His advocacy is to help companies and employees solve their HR issues.

LIMITED SEATS ONLY
PRE-REGISTRATION REQUIRED

Training Investment is P9,980
inclusive of Meals, Resource Kit,
and Certificate of Attendance

Avail of the 5% Group Discount for
attendees of 3 or more

Contact Person: Kyra Villanueva
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Who Should Attend:

- ✓ Business Owners
- ✓ Board Directors
- ✓ Presidents & Management
- ✓ HR Practitioners & Managers
- ✓ Lawyers
- ✓ Trade Union Representatives
- ✓ Business Consultants
- ✓ Those in non-profit organizations