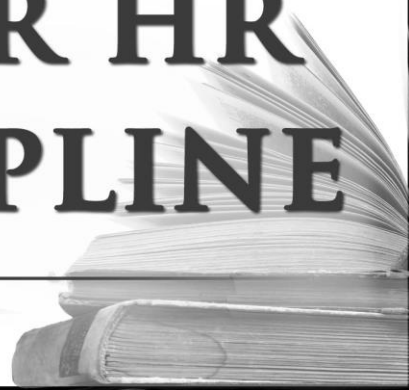




CENTER FOR
GLOBAL BEST PRACTICES
presents

LEGAL BEST PRACTICES IN

**CRAFTING YOUR HR
CODE OF DISCIPLINE**



**FRIDAY, 7 DECEMBER 2018 * 9:00AM TO 5:00PM
MANILA MARRIOTT HOTEL, PASAY CITY, PHILIPPINES**

You may have your HR policies and contracts in order, but do you have an effective code of discipline aligned with labor laws? This is a separate document that should form part of your HR best practices.

An HR Code of Discipline defines what penalties employees are accountable for in case they violate the rules. When you do this right, you can fully enforce your rules without conflict and avoid disputes with your employees. This is one of the most effective ways to prevent people problems, discipline erring employees, and professionalize your workforce.

In this special one-day training, we will teach you how to design and craft your code of discipline the right way. We'll provide you with ready-made templates so you can easily create one for your company. You can save so much money when consulting a lawyer. And if you have a code of discipline already, attending this seminar will allow you to validate it if it is still updated with the recent changes in the labor laws!

Course Director & Lecturer: **Atty. Elvin Villanueva** – is a specialist in and practitioner of labor and tax laws. He has written 24 other best-selling books namely: Guide on Employee Compensation and Benefits Vol. 1 & 2; Guide to Valid Dismissal of Employees; Guide on Wage Order & Minimum Wage; Valid Job Contracting and Subcontracting, Gabay sa mga Karapatan ng mga OFWs; HR Forms, Notices & Contracts Vol. 1 & 2; Employee Transfer & Demotion; Leave Benefits; and How to Pass the Bar Examination. His advocacy is to help companies and employees solve their HR issues.

Who Should Attend:

- ✓ Business Owners/ Employers
- ✓ Board Directors
- ✓ Company Presidents & Top Management Decision-Makers
- ✓ HR Practitioners & Managers
- ✓ Lawyers
- ✓ Trade Union Representatives
- ✓ Business Consultants

Seminar Investment is P9,980

inclusive of AM & PM Snacks, Lunch Buffet, Resource Kit, and Certificate of Attendance

Avail of the 5% Group Discount for attendees of 3 or more and 10% Early Bird discount when you enroll and prepay before November 7, 2018

LIMITED SEATS ONLY
PRE-REGISTRATION REQUIRED

REGISTER NOW and avail of Early Bird & Group DISCOUNTS

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