



## Best Practices Guide on

# HOW TO PREPARE YOUR BIDDING DOCUMENTS

## Harmonizing Your New Bidding Documents Aligned with the 2016 Procurement Law IRR

Thursday & Friday, June 28 & 29, 2018 \* MANILA MARRIOTT HOTEL, PASAY CITY, PHILIPPINES \* 9:00am to 5:00pm

There's a new set of bidding documents that is required by the government aligned with the new Procurement Law IRR that will take effect on October 29, 2016. New documents, new rules!

This two-day training is to provide participants with a better understanding of the various provisions of the new Philippine bidding documents for the procurement of goods, infrastructure projects and consulting services and to enhance the skills of attendees in this learning event. It is to help the procuring entities adequately prepare a set of bidding documents that will be responsive to the needs of the end users and to allow the prospective bidders prepare bids that will be responsive to all the requirements for the procurement thereby increasing their chances of getting government projects.

Failure to successfully conclude procurement projects are normally due to faulty crafting of the requirements in the bidding documents and the disqualification of bidders are attributable to inability to align their bidding documents to the procurement guidelines. Register in this training to ensure your success!

**Course Director & Lecturer:** **Marilou D. Reyes** – In her 35 years of experience in procurement, she has conducted numerous procurement trainings and provided consulting services to many LGUs and various government agencies including the office of the President, Department of Agriculture, CHED, DepEd, SSS, Pagcor, GSIS, DOH, DILG, DENR, DBP, BSP, Philhealth, House of Representatives, the Supreme Court and many more. Her accomplishments include being a procurement consultant for Australian Aid funded projects in ten (10) provinces in the Visayas and Mindanao, managed by Coffey International Development and The Louis Berger Group (LBG) in preparing Bidding documents for the procurement of Road Projects; conducted Lectures on the Procurement Law and its IRR. She has also done operations manuals on procurement funded by the World Bank. Prior to this, she was a with COA for 33 years as a state auditor doing procurement audits of different national government agencies, local government units and GOCCs.

**LIMITED SEATS ONLY**  
**PRE-REGISTRATION REQUIRED**

REGISTER NOW and avail of Early Bird & Group DISCOUNTS

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**Training Investment is P15,580**  
inclusive of Meals, Resource Kit, & Certificate of Attendance

Avail of the 5% Group discount for attendees of 3 or more and 10% Early Bird Discount if you register and pay on or before May 28, 2018

### Who Should Attend:

- Heads of Procuring Entities
- BAC of National Gov't Agencies
- BAC of Local Gov't. Units (LGUs)
- BAC of GOCCs
- Suppliers
- Contractors
- Consultants
- Those who want to participate in bidding for government projects